

**ST. JOSEPH'S CONVENT SR. SEC. SCHOOL  
ACADEMIC SESSION 2024-25**

**Admission for U.K.G. to Class-I  
(Only for SJC Shishu Bhawan Students)**

**on**

**26<sup>th</sup> March - 2024 & 27<sup>th</sup> March - 2024**

**from**

**08:00 am to 02:30 pm**

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**For U.K.G. to Class I, Online Admission fee payment- use the  
school website link given below or through android app:**

**(Admission Fee + 1<sup>st</sup> Installment)**

**LINK : [WWW.SJCSAGAR.NET](http://WWW.SJCSAGAR.NET)**

**APP: ADONAI**

**Note: Detailed admission process, fees & offline admission  
schedule is available on School Notice Board.**

# ST. JOSEPH'S CONVENT SR. SEC. SCHOOL

## ACADEMIC SESSION 2024-25

### PROCESS TO PAY FEE AND DOWNLOADING PAYMENT RECEIPT

1. Kindly login into your account through school website or Adonai App with the help of Student ID and Password (already given in the session 2023-2024).
2. Go to the option to pay fee online and proceed with the payment.
3. After the payment download the receipt and take out the print of the same to be submitted in school compulsorily at the time of admission.
4. Kindly note that before proceeding for the payment make sure that proper mobile network is available.
5. In case if the payment receipt does not get generated and the amount is deducted submit the transactions details along with an application for the same and print out of the deduction of amount from the bank as a proof of payment.

**Note: Please quote your transaction reference number / UTR No. compulsorily with the application.**

### ADMISSION PROCESS

You are requested to come and fill the admission form in the school office as per the schedule available on school notice board after successful payment of fees. Both parents (Father and Mother) and Child are requested to be present at the time of admission.

### Please submit the following documents:

1. Report Card (Original & Photocopy).
2. Digital Birth Certificate from Nagar Nigam or Panchayat (Original & Photocopy).
3. Caste Certificate (SC, ST, OBC, etc.) (Original & Photocopy).
4. Aadhar Card of the Student.
5. Samagra ID of the Student.
6. Family ID from Samagra Portal.
7. Passport size photograph of child. (In K.G. Uniform).
8. Photocopy of the Bank Passbook of the child.
9. Qualification Proof of the Parents (Photocopy of Marksheets).
- 10. Payment receipt of payment made online.**