

St. Joseph's Convent Sr. Sec. School Sagar

NURSERY ADMISSION - 2026 - 2027

***Admission Fee payment by**

Date: 24 – Jan – 2026

***Parents has to pay a total of ₹42576/-**

(Admission Fee ₹35000/- + 1st Installment ₹7576/-)

Note:

1. Admission Fee can only be paid after the Declaration of Final List of selected candidates for Nursery Admission.
2. Fee payment can be done only in online mode. Offline Admission Schedule will be generated after the payment of the fee in the final payment receipt.
3. The link to pay Admission Fee will be available on school website

<https://www.sjcsagar.net>

4. Kindly keep the copy of Transaction Receipt as a proof of payment along with the Registration Receipt.
5. In case of non generation of Payment Receipt and successful deduction of amount, kindly bring the bank transaction statement as proof of payment at the time of admission.
6. For more details kindly visit the school website.

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Documents to be submitted along with the Registration Form / Receipt at the time of Offline Admission:

1. Copy of the receipts of Online Registration and Payment.
2. Copy of Birth Certificate (issued by local Municipal Corporation. Birth certificate should have all the particulars written in both Hindi and English Language.)
3. Copy of Child Samagra ID (SSSM – ID).
4. Aadhar Card copy of child.
5. Copy of Bank Account Passbook of child.
6. Latest Passport Size Photograph of the child (Only one).
7. Copy of Caste Certificate for SC/ST/OBC.
8. Photocopy of documents supporting educational qualification of Father and Mother.
9. Copy of the report card of the previous years of own sister/ brother studying at St. Joseph's Convent Sr. Sec. School.
10. All Christian candidates must bring a letter from their respective parish priest / pastors, testifying to the membership and practicing of their faith.
11. One recent postcard size family photo.
12. Proof of Residence (Voter ID Card, Driving License, Electricity Bill)
13. Vaccination card / Medical or Fitness Report of the child, along with the blood report (Blood Group).
14. Attested copies of legal documents, if the child is being brought up by a single parent issued by CARA or Court.
15. For parents to be considered alumni, required to submit attested photocopy of marksheets (Class X & XII).

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Important Instructions:

- Failure to submit the required documents may lead to cancellation of registration and subsequently rejection of admission.
- Birth Certificate issued / updated after 1 year from the Date of Birth of the child should be attested.
- It is compulsory to be present at the given date and time in the receipt along with all necessary documents for the Offline Admission Process.
- Rescheduling of the date and time for offline admission is not permitted.
- Kindly bring all the document in original along with photocopies for verification.